

“Word”

Newsletter of the CWU London Regional
Education & Learning Committee



July
2015

London Region—Six Book Challenge

‘If you're thinking about improving your reading or would like to read more, then the Six Book Challenge is for you.’

The London Region Learning Committee are offering FREE entry in to the ‘Six Book Challenge’ to encourage adults to read with more confidence. Anyone who enters and completes the challenge by the end of September will be entered into a FREE PRIZE DRAW. There are 6 prizes on offer.

1st Prize is 16gb Tablet.

To enter the 6 book challenge please contact the Regional Learning Committee. You will receive a reading diary to complete a review of what you have read and a pack of 6 ‘Quick Reads’ books.

You can choose the reading that you do, which can be books, magazines or online articles. When you have finished the challenge and have returned the completed reading diary you will be entered into the prize draw.

The challenge is open to all Branch Officers, Reps and Members.

Branch Secretaries

Mandatory Training

The new mandatory training course for Branch Secretaries will use a mix of two classroom based training modules and two online modules through ‘Left Click’. The new course is currently running for the first time in the London Region at Head Office. The course has been taking place over a two month period to allow

enough time for all the modules to be completed. The second classroom module, the last of the course, will be completed on Thursday 16th July.

CWU Left Click –IT for Reps

The CWU Education and Training Department has continued to develop the new free ‘e-learning’ resources on ‘CWU Left Click’.

IT for Reps has been developed to help all officers and reps carry out their roles and responsibilities by building on their current knowledge of IT and putting into practice new IT Skills to help in all aspects of day to day reps duties.

The course modules cover ‘Word in the workplace’; ‘Making data work’; ‘Mastering Mail Merge’; and ‘Presentations’.

‘IT for Reps’ can be taken by an individual or in a group through any computer that has access to the internet. Any branches that have officers and reps that would like to meet as a group to take the training can use the new laptops at the LRC Office and the internet connection available for all reps training.

‘CWU Left Click’ can be accessed via the following link: <http://leftclick.cwu.org/> and courses are available after completing a short registration process.

The overall range and total number of courses now available on ‘Left Click’ are increasing and break down into sections for CWU Members and CWU Reps and Officers (some of the reps and officers courses need a separate ‘log in’ access).

LEARNING SERVICES FOR LONDON BRANCH MEMBERS

The following services are available to all London Branches.

The licence for the Dyslexia Screening software has now expired so the LADS Assessment is no longer available. The Education and Training Department will be working on alternative dyslexia resources and these will be distributed when available.

- 1) CWU Education & Training website– Lifelong Learning for CWU members
- 2) 'CWU Learning for All' website for London Region Learning Centres
- 3) Regional Learning Resources
- 4) UK Online
- 5) IAG Services
- 6) CWU 'Left Click'

ULR Courses

ULR training at Alvescot Lodge is available on the following dates:

Union Learning Reps Part 1 Course

Monday 6th—Friday 10th July 2015

Union Learning Reps Part 2 Course

Monday 9th - Friday 13th November 2015

Applications can be made at any time. Closing dates TBC.

ULR training at LRC Office Sycamore Street

There is a ULR Part 1 course on the London Region Reps Training Programme;

Monday 14th—Friday 18th September (2 applications received)

Contact Details

Please contact any of the RLC Officers for further details.

Chair: George White 020 3338 1098

Secretary: Nick Bury 07939 815290

Deputy Secretary and Editor: Position currently vacant

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